



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014/15-2020/21² between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ³ (email, phone)	Website (eg. of the course catalogue)
Firat University	TR ELAZIG01	Ahmet ŞAŞMAZ Erasmus InstitutionalCoordinator Email : asasmaz@firat.edu.tr Tel.: 00904242370061 Assoc. Prof. Dr. Mehmet AYGÜN Faculty of Arts and Sciences, Department of German Language and Literature Firat University 23119 Elazig, Turkey Tel.: ++90 424 2370000 Ext: 3649 Fax: ++90 424 2388387 E-Mail: maygun@firat.edu.tr	http://catalog.firat.edu.tr/?Dil=ENG
Uniwersytet Łódzki ul. Narutowicza 65 90-131 Lodz	PL LODZ01	<u>Institutional Erasmus</u> <u>Coordinator:</u> Prof. Eleonora Bielawska-	www.iso.uni.lodz.pl

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Poland		<p>Batorowicz <u>ebator@uni.lodz.pl</u></p> <p><u>Coordinator at German Studies:</u> Mag. Blandyna Czarnecka-Brycht Lehrstuhl für Literatur und Kultur Deutschlands, Österreichs und der Schweiz ul. Sienkiewicza 21, 90-114 Lodz, Polen; Tel./Fax: +48 42 6655422 <u>bczarbrycht@wp.pl</u></p> <p><u>Administrative contact:</u> University of Lodz International Relations Office email: <u>bwz@uni.lodz.pl</u> phone: + 48 42 536 40 37 Poland, Lodz, 90-131 65 Narutowicza Str.</p>	
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B. Mobility numbers⁴ per academic year

If the agreement is signed for more than one academic year:

*The partners commit to amend the table below in case of changes in the mobility data by no later than the end of **January** in the preceding academic year.*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of students and total number of months*]	Student Mobility for Traineeships S *
TR ELAZIG01	PL LODZ01	09.0	Languages and Philological Sciences	1, 2, 3	2 (10)	--
PL LODZ01	TR ELAZIG01	09.0	Languages and Philological Sciences	1, 2, 3	1 (10)	--

*[*Optional; subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods		
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *	
TR ELAZIG01	PL LODZ01	09.0	Languages and Philological Sciences	2 x 1 week	8 teaching hours	--
PL LODZ01	TR ELAZIG01	09.0	Languages and Philological Sciences	1 x 1 week	8 teaching hours	--

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁵	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ELAZIG01		German		German B1	German C1
PL LODZ01		German		German B1	German C1

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements^{5a}

Both above mentioned institutions have the conditions for the acceptance of students and staff with disabilities.

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

^{5a} To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn semester* [month]	Spring semester* [month]
TR ELAZIG01	30 th August	30 th January
PL LODZ01	30 th June	15 th December

[* to be adapted in case of a trimester system]

2. The receiving institution will send its conditional decision within [4] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [5] weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]
4. Termination of the agreement

This agreement will be in effect for the full duration of the ERASMUS+ Programme. In case of premature termination, a notice of at least one academic year will be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions^{6a}

TR ELAZIG01: <http://portal.firat.edu.tr/WebPortal/?BirimID=49&Git=VeriOku&SayfaID=1349&/ECTS.html>

PL LODZ01: <http://iso.uni.lodz.pl/erasmus/ects-system>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ELAZIG01	asasmaz@firat.edu.tr international@firat.edu.tr	http://www.mfa.gov.tr/default.en.mfa
PL LODZ01	iso@uni.lodz.pl bwz@uni.lodz.pl	www.iso.uni.lodz.pl www.bwz.uni.lodz.pl

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not

automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ELAZIG01	asasmaz@firat.edu.tr international@firat.edu.tr	http://portal.firat.edu.tr/WebPortal/?BirimID=263&Git=VeriOku&SayfaID=2314&/Insurance.html
PL LODZ01	iso@uni.lodz.pl bwz@uni.lodz.pl	www.iso.uni.lodz.pl www.bwz.uni.lodz.pl


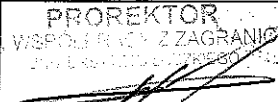
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ELAZIG01	international@firat.edu.tr	Our university can assure free accommodation for 20 students within the campus. For the rest we will help them to find a place in private dormitories. For more details, please <u>contact us by email</u> .
PL LODZ01	iso@uni.lodz.pl	www.iso.uni.lodz.pl

G. SIGNATURES OF THE INSTITUTIONS (legal representatives or delegates)

Institution [Erasmus code]	Name, function	Date	Signature ⁶
TR ELAZIG01	Prof. Dr. Ahmet Sasmaz		
PL LODZ01	Prof. Zofia Wysokińska Pro-rector in Charge of International Relations	28.11. 2013	 PROREKTOR DS. WSPOLNIECZ. Z ZAGRANICĄ Prof. Zofia Wysokińska <i>prof. dr nauk społecznych Wysokińska</i>

^{6a} It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide (http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm). A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

⁶ Scanned signatures are accepted